

21 November 2022



JOE MOROLONG
LOCAL MUNICIPALITY

Quotation Name : Supply and Delivery of Municipal Diaries

Quotation No : Q 5, 21/11/2022

Joe Morolong Local Municipality invites interested registered service providers to quote for the following:

Quotations Closing

Date: 30 November 2022

Time: 09:00

Venue: Joe Morolong Local Municipality Office

Street Address: Churchill Village, D320 Cardington Road

Returnable Documents Required:

- MBD Forms (1, 4, 8, & 9) for all Directors
- BBBEE Certificate or SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE
- Registered with the Joe Morolong Vendor Database
- Registered with Central Supplier Database (Quote CSD Number)
- Proof of rates & taxes from the relevant authority
- Proof of rates & taxes of all the directors
- Proof of registration with South African Revenue Services (SARS)/ SARS Pin

Contact Person

Mrs L Khunou: 053 773 9300/ 082 881 2801 & Mr T. Molaolwe: 053 773 9300 /082 829 9300

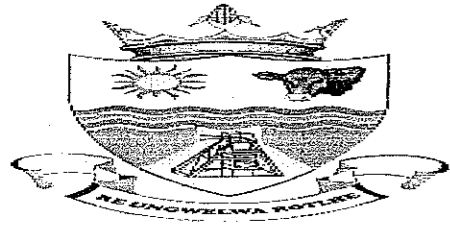
The quotation and supporting documentation must be enclosed in an envelope clearly endorsed with quotation name, number and must be submitted to Supply Chain Management Office, not later than the prescribed time and date. The quotation will be evaluated in accordance with Joe Morolong Local Municipality's Supply Chain Management Policy, Preferential Procurement Policy Framework Act No 5 of 2000, using the 80/20 points system. The validity period of this quotation is 30 Days.

NOTE: Emailed or Faxed quotation will not be accepted. Please note that only vendors that are currently registered in the Joe Morolong Local Municipality Database and CSD can submit quotations for this advert.

Date: 21/11/2022

Mr T. Tlhoale

Acting Municipal Manager



JOE MOROLONG
LOCAL MUNICIPALITY

SPECIFICATIONS FOR MUNICIPAL DIARIES

60 A4 DIARIES EXECUTIVE WITH FULL FOLLOWING FEATURES:

1. Embossed on front page with:
Joe Morolong Local Municipality logo on the front cover.
Embossed name of the Municipality and Year (Joe Morolong Local Municipality 2023)
Embossed Initial and Surname of the Diary Holder with Job Title on the front cover (e.g. Mayor : Cllr.D.D. Leutlwtse-Tshabalala) or (Speaker : Cllr. V. Jordan)
2. Insert of 3 pages on gloss material below
Physical Address, contact details and website address of the Municipality, vision and Mission and services rendered of the municipality. Pictures of the Mayor, Speaker and EXCO members , Pictures Councillors and PR Councillors.

NB; Quote is inclusive of design, layout, artwork, editing and delivery

150 x A4 OFFICIALS DIARIES WITH MUNICIPAL OFFICIAL COLOURS

3. Embossed on front page with:
Joe Morolong Local Municipality logo on the front cover.
Embossed name of the Municipality and Year (Joe Morolong Local Municipality 2023)
4. Insert of 3 pages on gloss material below
Physical Address, contact details and website address of the Municipality, vision and Mission and services rendered of the municipality. Pictures of the Mayor, Speaker and EXCO members , Pictures Councillors and PR Councillors

250 A5 FOR WARD COMMITTEES WITH MUNICIPAL OFFICIAL COLOURS

5. Embossed on front page with:
Joe Morolong Local Municipality logo on the front cover.
Embossed name of the Municipality and Year (Joe Morolong Local Municipality 2023)
6. Insert of 3 pages on gloss material below
Physical Address, contact details and website address of the Municipality, vision and Mission and services rendered of the municipality. Pictures of the Mayor, Speaker and EXCO members , Pictures Councillors and PR Councillors